

CLERK'S OFFICE

APPROVED

Date: 9-13-11

Submitted by: Chairman of the Assembly
at the Request of the Mayor
Prepared by: Public Works Department
For Reading: September 13, 2011

**ANCHORAGE, ALASKA
AR No. 2011-239**

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING NINETY THOUSAND DOLLARS (\$90,000) FROM THE MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA (RRSA) FUND (118) FUND BALANCE (TO THE MOUNTAIN PARK/ROBIN HILL RRSA BP2011 OPERATING BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION AS A CONTRIBUTION TO THE MISCELLANEOUS CAPITAL PROJECT/PASS-THRU FUND (409) FOR THE BIRCH ROAD (HUFFMAN TO PENNY) REHABILITATION PROJECT.

WHEREAS, the Public Works Department, Administration Division is authorized to administer Mountain Park/Robin Hill RRSA funds appropriated by the Anchorage Municipal Assembly; and

WHEREAS, Ninety Thousand Dollars (\$90,000) of undesignated fund balance is available in Mountain Park/Robin Hill RRSA Fund (118); and

WHEREAS, said funding is needed by the Mountain Park/Robin Hill RRSA for the Birch Road (Huffman to Penny) Rehabilitation Project; now, therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:


Section 1. The sum of Ninety Thousand Dollars (\$90,000) is hereby appropriated from the Mountain Park/Robin Hill RRSA Fund (118) Fund Balance to the Mountain Park/Robin Hill RRSA BP2011 Operating Budget Fund (118), Public Works Department, Administration Division as a contribution to the Miscellaneous Capital Project/Pass-Thru Fund (409).

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 13th day of September, 2011.


Chair of the Assembly

ATTEST:


Municipal Clerk

Departmental Appropriation:
Public Works Department: \$90,000 (Fund Balance)

MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 481-2011

Meeting Date: September 13, 2011

FROM: MAYOR

SUBJECT: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING NINETY THOUSAND DOLLARS (\$90,000) FROM THE MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA (RRSA) FUND (118) FUND BALANCE TO THE MOUNTAIN PARK/ROBIN HILL RRSA BP2011 OPERATING BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION, AS A CONTRIBUTION TO THE MISCELLANEOUS CAPITAL PROJECT/PASS-THRU FUND (409) FOR THE BIRCH ROAD (HUFFMAN TO PENNY) REHABILITATION PROJECT AND ANNUAL ROAD MAINTENANCE SERVICES.

The attached Resolution appropriates \$90,000 from the Mountain Park/Robin Hill RRSA Fund (118) Fund Balance to the Mountain Park/Robin Hill RRSA BP2011 General Operating Budget Fund (118), Public Works Department, Administration Division, as a contribution to the Miscellaneous Capital Project/Pass-Thru Fund (409) for the Birch Road (Huffman to Penny) rehabilitation project and annual road maintenance services. Engineer cost estimates for the Birch Road (Huffman to Penny) Rehabilitation Project exceed available grant funds. Additional funding is expected to fully fund construction. The Board has requested available undesignated fund balance be appropriated to complete this high priority project.

The proposed appropriation of undesignated fund balance is in conformance with the Mountain Park/Robin Hill RRSA Fund Balance Designation Policy (Exhibit A). After the appropriation, there will be sufficient fund balance set aside to meet policy levels for bond rating and emergency road work designations.

The Mountain Park/Robin Hill RRSA Board of Supervisors supports this resolution and recommends that the Assembly approve the appropriation.

The budgetary detail is as follows:

REVENUE

Account Number	Account Name	Amount
118.0740	Fund Balance	\$90,000
409.7269.9601.BP2011	Contributions Other Funds	\$90,000

EXPENDITURES

Account Number	Account Name	Amount
118.7448.3901.BP2011	Contributions to Other Funds	\$90,000
409.7269.5302.BP2011	Infrastructure-Any Cost	\$90,000

1 THE ADMINISTRATION RECOMMENDS APPROVAL OF THE RESOLUTION
2 APPROPRIATING NINETY THOUSAND DOLLARS (\$90,000) FROM THE
3 MOUNTAIN PARK/ROBIN HILL RRSA FUND (118) FUND BALANCE TO THE
4 MOUNTAIN PARK/ROBIN HILL RRSA BP2011 GENERAL OPERATING
5 BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION
6 DIVISION, AS A CONTRIBUTION TO THE MISCELLANEOUS CAPITAL
7 PROJECT/PASS-THRU FUND (409) FOR THE BIRCH ROAD (HUFFMAN TO
8 PENNY) REHABILITATION PROJECT AND ANNUAL ROAD MAINTENANCE
9 SERVICES.

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11 Prepared by: Maurice Robinson, Superintendent
12 Public Works Department
13 Approved by: Ron Thompson, P.E., Director
14 Public Works Department
15 Fund certification: Lucinda Mahoney, CFO
16 118.0740 \$90,000
17 (Mountain Park/Robin Hill RRSA Fund Balance)
18 Concur: George J. Vakalis, Municipal Manager
19 Respectfully submitted: Daniel A. Sullivan, Mayor

EXHIBIT A

MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA SERVICE AREAS OPERATING MANUAL

XII. FUND BALANCE DESIGNATION POLICY

- A. All service areas have an established fund balance designation policy, designating a percentage of prior year service area revenues set aside and held in the service area fund balance for specific uses.
- B. Fund balances are not intended to be held for construction projects for limited road service area road work because they have only limited road maintenance authority, but rural road service areas are authorized to do so because they have road construction authority.
- C. Fund balances are not intended to prevent a reduction of mill levies and may, consequently, be used to fund budgets and inherently reduce mill levies.
- D. Components of the policy,
 - 1. Municipal bond rating set aside, currently 8.25%:
 - a. this amount is financially determined as a percentage of revenues based on municipal bond rating requirements.
 - b. this amount must be maintained in the fund balance and cannot be used by the service area.
 - c. historically, these funds have not been used by the municipality.
 - 2. Emergency road work set aside, generally 20%:
 - a. this amount is used for inordinate snow and ice events, emergency road repairs and other unexpected road maintenance needs.
 - b. this amount is used for board and administration-determined needs that the service area budget is unable to fund.
 - c. historically, these funds have been used from time to time and are replenished over a period of a year or two.
 - 3. Road improvement work set aside (see section B. above regarding road work authority)
 - a. this amount is primarily used for summer projects that have long term road maintenance reduction aspects.
 - b. this amount is used for board and administration discretionary projects that will ensure safe, drivable and well maintained rural roads.
 - c. historically, these funds have been used on an annual or a few-year basis for planned long-term improvements/road maintenance reduction work and are replenished from time to time through prior year budget carry-over funds.